



# Gold Coast Multicultural Festival 2011

Sunday 18<sup>th</sup> September, 10am – 4pm

Evandale Parklands, Bundall

## Conditions of Event Participation - Quick Reference Guide Craft & Information Stallholders

- Date:** Sunday 18<sup>th</sup> September 2011
- Venue:** Evandale Parklands, Cnr. Bundall Road & Crombie Avenue, Bundall
- Festival Times:** 10.00 am to 4.00 pm
- Stall Operation Times:** 10.00 am to 4.00 pm
- Estimated Attendance:** 10,000 - 20,000. This is a preliminary estimate only.
- Stall Locations:** Stalls will be grouped and located in designated areas in the parkland, to fit in with existing electricity supply points. Please refer to Stallholder Map. All successful stall applicants will be allocated a stall position at the sole discretion of the Gold Coast Multicultural Festival Association Inc. (hereinafter referred to as the 'GCMFA Inc.')
- Signage:** All Stallholders must provide their own signage. Signs must be contained within the dimensions of their marquee. Stall operators must comply with all applicable Gold Coast City Council regulations.
- Electricity Supply:** Electricity supply is provided in accordance with your submitted electrical requirements form. This form is required to be submitted to the GCMFA Inc. at least 2 weeks prior to the Festival date.
- Electrical Leads:** All Stallholders must provide their own power leads (15m lead suitable for outdoor use). All leads must carry a current testing tag. This is a Gold Coast City Council safety requirement.
- N.B. If tags are not current, the stallholder will be required to shut down, as this poses a danger for insurance purposes. Testing & Tagging is available through any registered electrician.
- Electrical Appliances:** All electrical appliances you intend to use (DVD Player, TV etc.) must be listed on your electrical requirements form. These must also be tested prior to the event. We will not allow extra equipment on the day.
- Music on Stalls:** Generally not permitted. Any audio at information stalls must be kept at a level so as not to interfere with other stallholders.

- Stall Set-up:** Sunday 18<sup>th</sup> September 2011, 7.00 am to 9.00 am. All stalls must be completely set up by 9.00 am on Sunday 18<sup>th</sup> September.
- Please note that no overnight security is being provided by the GCMFA Inc. at the Festival site prior to the designated Festival opening and closing times.**
- Parking:** Stallholders will be allocated 1 car space per stall. (Note: Stall set-up should have been completed prior to Festival commencement)
- After 9:30 am only emergency vehicles & transfer buggies shall be permitted inside the Festival/Stallholder areas.**
- Dismantling of Stalls:** Sunday 18<sup>th</sup> September 2011, from 4:30 pm to 7 pm.
- Stall equipment may be taken out by hand prior to 4.00 pm. Vehicle access is only permitted from 4:30 pm.**
- Site Damage:** Any stallholder that damages the site, and/or hired marquees or furniture will be charged 100% of the costs associated with all necessary repairs and restoration.
- Inspection:** Gold Coast City Council officers will inspect all food stalls during set-up, and are at liberty to do so again at any subsequent time during the Festival.
- Stall Cancellations:** No cancellations will be accepted after 18<sup>th</sup> July 2011. All cancellations must be in writing. Cancellations prior to this date will incur a 20% cancellation fee. Cancellations after 18<sup>th</sup> July will incur the full amount of the stallholder fee and equipment hire amounts paid to the GCMFA Inc.
- Public Liability Insurance:** All stallholders must hold current Public Liability Insurance with a minimum cover of \$5million.
- Force Majeure:** The usual provisions of 'Force Majeure' apply for circumstances that are beyond the direct control of the GCMFA Inc. (e.g. event cancellations due to inclement weather). Please note that the Gold Coast City Council has the right to cancel any event conducted on their premises if the safety of patrons at the event is, in their opinion, considered to be at risk.
- Conduct:** All stallholders and their personnel are required to conduct themselves in a civil and responsible manner. Any stallholder (or their agents) deemed to be in breach of this requirement, or breaching Festival Conditions will be asked to leave the premises with immediate effect.

**In the interest of Festival goes, other stall holders and the Festival organizers all stall holders are required to adhere to the above schedule and ensure that all equipment is fully set up and ready to commence on time.**

**THANK YOU!**

**Nao Hirano**

**on behalf of the Gold Coast Multicultural Festival Association Inc. Management Committee**